



**OFFICER REPORT TO LOCAL COMMITTEE  
(RUNNYMEDE)**

**MEMBERS' ALLOCATION FUNDING**

**17 SEPTEMBER 2012**

**KEY ISSUE**

To set out the funding available for County Councillors' allocations for 2012/13, and to give consideration to the funding requests received.

**SUMMARY**

Surrey County Council's Local Committees receive funding to spend on locally determined purposes that help to promote social, economic or environmental well-being. This funding is known as Member Allocations.

For the financial year 2012/13, the County Council has allocated £12,615 revenue funding to each County Councillor and £35,000 capital funding to each Local Committee. The report identifies and makes recommendations on bids received for funding that have been sponsored by at least one county councillor.

**OFFICER RECOMMENDATIONS**

**The Local Committee (Runnymede) is asked to:**

- (i) Agree the items presented for funding from the Local Committee's 2012/13 **revenue** and **capital** funding as set out in paragraph 2 (2.1 to 2.7) of this report.
- (ii) Note the expenditure approved since the last Committee by the Community Partnerships Manager and the Community Partnerships Team Leader under delegated powers, as set out in paragraph 3 (3.1 to 3.5).

## 1 INTRODUCTION AND BACKGROUND

- 1.1 The County Council's Constitution sets out the overall Financial Framework for managing the Local Committee's delegated budgets. The underlying principle being that Members Allocations should be spent on local projects to promote the social, environmental and economic well-being of the area, as required by the Local Government Act 2000.
- 1.2 Members of the Local Committee (Runnymede) have traditionally agreed to split both the revenue and capital funding equally amongst the members of the Committee.
- 1.3 In addition, the Committee agreed to delegate authority to the Community Partnerships Manager & Community Partnership Team Leader (West Surrey) to approve budget applications (and refunds) up to and including £1,000, subject to these being reported to the Committee at the following meeting. The Council's Constitution also allows for the Community Partnership Manager to approve funding for the purchase of grit bins upon a request from a County Councillor.
- 1.4 In allocating funds, Members are asked to have regard to Surrey County Council's Corporate Strategy 2010-14 Making A Difference that highlights five themes which make Surrey special and which it seeks to maintain:
- A safe place to live;
  - A high standard of education;
  - A beautiful environment;
  - A vibrant economy;
  - A healthy population.
- 1.5 Member Allocation funding is made to organisations on a one-off basis, so that there should be no expectation of future funding for the same or similar purpose. It may not be used to benefit individuals, or to fund schools for direct delivery of the National Curriculum, or to support a political party.

## 2. BIDS SUBMITTED FOR APPROVAL – REVENUE/CAPITAL FUNDING

- 2.1 The proposals for revenue and capital funding for consideration and decision at this Committee are set out below.

### 2.2 NEW HAW & WOODHAM COMMUNITY EVENTS COMMITTEE MIDSUMMER COMMUNITY EVENT 22-23 JUNE 2013 (MARY ANGELL)

Project Cost	£6,000
Amount Requested	£3,000 (Revenue)
Project Description:	One off funding to enable the Mid-Summer Event to continue for the 14 <sup>th</sup> year. Towards the hire of toilets, printing, insurance and staging procession.

**2.3 RUNNYMEDE DEMENTIA CARERS SUPPORT GROUP –  
SUPPER CLUB (JOHN FUREY, CHRIS NORMAN & MARY ANGELL)**

Project Cost £6,300 per annum  
 Amount Requested £1,225 (Revenue) - £700 John Furey, £350 Mary Angell & £175 Chris Norman  
 Project Description: One off funding towards a Supper Club for carers who look after those suffering from Alzheimers/Dementia in the borough of Runnymede. There are 3 sessions a month, costing £175 per session.

**2.4 RUNNYMEDE DOLPHINS – SET UP OF YOUNG MEMBERS GROUP  
(MARY ANGELL)**

Project Cost £1,000  
 Amount Requested £1,000 (Revenue)  
 Project Description: One off funding towards start-up costs for the young members group of the Runnymede Dolphins. The Runnymede Dolphins is a ten year old charity which assists the physically disabled to swim and/or exercise in a public pool, in a safe environment.

**2.5 UPGRADE SCC CONTACT ROOMS – LOOKED AFTER CHILDREN  
(MARY ANGELL & YVONNA LAY)**

Project Cost £3,000  
 Amount Requested £3,000 (Revenue) - £1,500 Mary Angell & £1,500 Yvonna Lay  
 Project Description: One off funding towards refurbishment of the contact rooms in Quadrant Court and another office (Redhill suggested). This will improve the environment where looked after children have supervised contact with their parents. Make over to involve new furniture, artwork and activities, TV, soft furnishings, rugs, bookcases, zoned areas and possibly, games consoles.

**2.6 BESOM IN RUNNYMEDE – PRIVATE QUIET ROOM (MARISA HEATH)**

Project Cost £2,500  
 Amount Requested £2,000 (£1,480 Revenue & £520 Capital)  
 Project Description: One off funding towards the erection of a summer-house, which will provide a quiet area in which to meet with, discuss and advise both support workers and recipients.

**2.7 GRASSROOTS LIFE SKILLS LTD – ANTI SLIP SURFACE TO TIMBER ACCESS RAMPS FOR DISABLED PERSONS (JOHN FUREY)**

Project Cost £5,000  
 Amount Requested £5,000 (Revenue)  
 Project Description: Amendment to previous bid approved at 18 June Local Committee to provide one off funding towards anti slip surface for the access ramps for disabled persons. NB: this is the final request from Grassroots for funding of this project.

**3. DELEGATED AUTHORITY APPROVED BIDS**

3.1 The Community Partnerships Manager or Community Partnerships Team Leader (West Surrey) approved the following bids under delegated authority since the last committee meeting:

**From the 2012/13 Local Committee budget:**

**3.2 Darby & Joan Club, Egham Hythe – Venue Hire (Yvonna Lay)**

Project Cost £1,000  
 Amount Requested £1,000 (Revenue)  
 Project Description: One off funding for hall hire 2012-2013.

**3.3 Bourne Anglers – River Maintenance & Angling Club (Six Local Committee Runnymede Councillors)**

Project Cost £900  
 Amount Requested £900 (Revenue) - £150 x 6  
 Project Description: One off funding towards insurance, adverts/leaflets, room hire, health & safety equipment & stationery.

**3.4 Second Hand Dance – Dad Dancing (Chris Norman)**

Project Cost £150  
 Amount Requested £150 (Revenue)  
 Project Description: One off funding towards 2 leaders for a creative dance and craft workshop for fathers and their children at Chertsey Sure Start Children's Centre.

**3.5 Shuttle Bus – Runnymede BC/CAMRA/National Trust Festival (John Furey)**

Project Cost £300  
 Amount Requested £300 (Revenue)  
 Project Description: One off funding to Runnymede Borough Council to provide a shuttle bus to access the National Trust/CAMRA Festival, promoting the use of sustainable transport to access the event.

#### 4. RETURNED FUNDING

- 4.1 Surrey Arts – Lighting for Runway Project Workshops (Marisa Heath)
- |                 |  |
|-----------------|--|
| Project Cost    | £1,800   |
| Amount Returned | £100 (Capital)                                     |
| Reason          | No capital budget within service for this funding. |

#### 5. OPTIONS

- 5.1 The Local Committee may choose to approve all, part or none of the funding proposals under discussion in this report.

#### 6. CONSULTATIONS

- 6.1 In relation to new bids, consultation, where appropriate, may have been undertaken by the organisation receiving the funding, the local Member or the Community Partnerships Team as required.
- 6.2 The appropriate Surrey County Council services and partner agencies are consulted when bids are submitted, as required.

#### 7. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS

- 7.1 Each project detailed in this report has completed a standard application form giving details of timescales, purpose and other funding applications made. The County Councillor proposing each project has assessed its merits prior to the project's inclusion as a proposal for decision by the Committee.  
All bids are also scrutinised to ensure that they comply with the Council's Financial Framework and represent value for money.
- 7.2 There are sufficient monies to fund all of the proposals contained within this report. If the above recommendations are approved the financial position is as set out in **Annex 1**.
- 7.3 Please note these figures will not include any applications submitted for approval after the deadline for this report or that are currently pending approval under delegated authority. They also do not include any funding that is in the process of being returned to the Local Committee.

#### 8. EQUALITIES AND COMMUNITY SAFETY IMPLICATIONS

- 8.1 The allocation of the Committee's budgets is intended to enhance the wellbeing of residents and make the best possible use of the funds. Funding is available to all residents, community groups or organisations based in, or serving, the area. The success of the bid depends entirely upon its ability to meet the agreed criteria, which is flexible.

8.2 The Local Committee funding can be allocated to projects that benefit a diverse range of community safety needs.

## 9. CONCLUSION AND RECOMMENDATIONS

9.1 The spending proposals put forward for this meeting have been assessed against the County standards for appropriateness and value for money within the agreed Financial Framework and the local agreed criteria, which is available from the Community Partnerships Team.

9.2 The Local Committee is asked to consider the items submitted for funding from the 2012/13 Local Committee delegated budgets as detailed here.

## 10. REASONS FOR RECOMMENDATIONS

10.1 The Committee is being asked to decide on these bids so that the Community Partnerships Team can process the bids in line with the wishes of the Committee.

## 11. WHAT HAPPENS NEXT

11.1 If approved by the Local Committee, organisations will be approached to sign funding agreements for their projects based on the bids submitted.

11.2 Any changes to an approved bid will be discussed with the local Members and the Chairman, and if the changes are considered to be significant, an amended bid will be brought back to the Committee for approval. In all other circumstances, the Community Partnerships Team will process the payments as soon as the signed agreement has been received.

11.3 Within 6 months of receipt, all successful applicants will be contacted for details of how the funding was spent and will be asked to supply evidence.

11.4 A breakdown of the expenditure for the year will be brought to the first meeting of the next municipal year.

**Lead Officer:** Michelle Collins  
Community Partnership Team Leader (West Surrey)  
**Telephone Number:** 01482 518093  
**E-mail:** [michelle.collins@surreycc.gov.uk](mailto:michelle.collins@surreycc.gov.uk)

**Report Contact:** Delia Davies  
Local Support Assistant (West)  
**Telephone Number:** 01483 517406  
**E-mail:** [communitypartnershipswest@surreycc.gov.uk](mailto:communitypartnershipswest@surreycc.gov.uk)

**Background Papers:**

- SCC Constitution: Financial Framework
- Criteria and Guidance for Members Allocations
- Local Committee Funding Bids